

**COLONIAL BEHAVIORAL HEALTH
BOARD MEETING**

TIME: 4:00 p.m.

PLACE: Colonial Behavioral Health, 1657 Merrimac Trail, Williamsburg, VA 23185

DATE: November 2, 2021

BOARD MEMBERS PRESENT:

Dr. Alfred Brassel - York County
Ms. Rebecca Vinroot – James City County
Mr. Ryan Ashe – James City County
Mr. John Collins – York County
Ms. June Hagee – James City County
Ms. Wendy Evans - Williamsburg
Ms. Sheri Newcomb – York County
Ms. Terry Christin – James City County
Mr. Tal Vivian – York County
Dr. Baljit Gill – York County

STAFF PRESENT:

Mr. David Coe
Ms. Marsha Obremski
Dr. Dan Longo
Ms. Anita Michalec
Mr. Keith German

BOARD MEMBERS ABSENT:

Ms. Kristen Nelson – York County
Ms. Crystal Howser - Poquoson
Ms. Hazel Braxton - Williamsburg
Mr. John Kuplinski – James City County
Ms. Sherry Wharton - Poquoson

PUBLIC COMMENT:

None

Introduction of New Board Member:

Dr Brassel introduced Mr. John Collins to Board members. Mr. Collins was appointed to serve on the CBH Board of Directors as a representative for the County of York.

CONSENT CALENDAR:

The Consent Calendar was presented for approval of the following minutes:

- Board of Directors Meeting of October 5, 2021

Mr. Vivian motioned to approve items on the Consent Calendar as presented. Motion seconded and passed unanimously.

Action Item A-1 was presented for approval of a Resolution honoring Ms. Debbie Townsend-Pittman for her years of service and commitment to CBH.

Dr. Gill motioned to approve the Resolution as presented. Motioned seconded and passed unanimously.

CLOSED SESSION:

Mr. Vivian moved that a closed meeting of the Board be held as permitted under the Code of Virginia section 2.2-3711. A.16, to discuss the following matter:

- Results to date and potential impact of the Colonial Behavioral Health COVID-19 Vaccination Policy.

The motion was seconded by Dr. Gill.

At 4:06 p.m., the Board entered Closed Session.

At 4:50 p.m., the Board reconvened into Open Session.

Dr. Brassel moved to certify the Closed Session. Members were polled to certify only matters covered in the motion for closed session were discussed. The vote was AYE: 10, NAY: 0

CERTIFICATION OF CLOSED MEETING:

WHEREAS, the CBH Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and WHEREAS, Section 2.2-37.12 of the Code of Virginia requires a certification by the Committee that such meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED that the CBH Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the CBH Board of Directors.

Williamsburg Health Foundation RFI: D. Coe

Mr. Coe reported that the Request for Information (RFI) relating to Primary Care and Behavioral Health service delivery was released by the Williamsburg Health Foundation on October 8, 2021. Mr. Coe provided further details and an overview of the request. It was noted that responses to the RFI are due by December 3, 2021. Discussion.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Directors Report was provided in writing and distributed to Board Members.

Mr. Coe reported that preliminary results of the facility study conducted by the architectural firm, Crabtree, Rohrbaugh, & Associates is due to be completed by the end of the month. Once received, a presentation will be provided to Board members at the next scheduled meeting.

Mr. Coe noted that recruitment efforts for vacant Human Resource positions are ongoing. An offer has been extended for the advertised Human Resource Generalist. The offer was accepted. Interviews for the HR Director position have been scheduled. It is expected that this process will be concluded by the end of the week.

There being no further business to discuss, the meeting adjourned at 5:32 p.m.

Alfred Z. Brassel, Jr.
Dr. Alfred Brassel, Chair

Baljit S. Gill, MD
Dr. Baljit Gill, Secretary