



Meeting Minutes

Minutes of : Services and Evaluation Committee Date: October 11, 2011
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Present: Barbara Burge, Diana Hutchens, Patricia Kline, Charles McAdams, Max White, David Coe, Dan Longo And Debbie Townsend-Pittman

Absent: n/a

1. Call to Order – The Committee Chair, Mr. McAdams, called the meeting to order.
 2. Old Business – No discussion.
 3. New Business
 - The CBH Strategic Plan – Service Delivery Goals and Objectives section was reviewed. Staff provided an update regarding progress. Staff also provided details regarding the modifications made to the goals and objectives. Upon rewording of some strategies and outcomes, the Committee approved the revised Service Delivery Goals and Objectives section of the Strategic Plan.
 4. Conclusions, Recommendations, Actions
 - Mr. McAdams indicated that the focus for the Committee for 2012 needed to be established. It was decided that at the next meeting the members would determine what the role and function of the Committee would be.
 5. Adjournment
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Submitted by: Debbie Townsend-Pittman

Next Meeting

Date: November 8, 2011

Time: 4:00

Location: Board Room at 473 McLaws Circle, Williamsburg, VA