



Meeting Minutes

Minutes of : Administrative Committee Date: September 26, 2011

Present: John McDonald, Sam Lazarus, David Coe, Keith German, Jennie Keesee

Absent: Anne Rollins, Edith Chutkow, Peter Wallentisch

1. Call to Order

The meeting was called to order at 4:00 p.m. The minutes of the May 23rd and August 22nd meetings will be approved at the next meeting as there was no quorum.

2. Old Business

Strategic Plan Report – The Strategic Plan Report was reviewed and all items listed on the plan are underway or progress milestones have been met. Items #3 and #21 were reported as the least far along.

CBH has been selected as a pilot site for return on investment. Final model will be rolled out next week at VACSB and there will be a regional training on November 7th, 2011.

Board Financial Report – The Committee reviewed the Board finance report. Fees were reported as low possibly due to the fact that amount phase ins are going slower than indicated. There was a refund paid to Medicaid for services not documented adequately. This problem has been addressed with staff and additional training was provided.

Medicaid Managed Care Update – The basics of the process for the Medicaid Managed Care was reviewed. DMAS will release the RFP on 10/01/11. There will be a 5 day comment period for stakeholders. The contract will be awarded in early January, 2012. The contract will take effect 7/01/12.

FY '13 Budget Planning – Mr. German opened discussion on the FY '13 Budget Plans. The following items were discussed:

- The Committee discussed the possibility of requesting an increase of local contributions for FY '13 based on usage that has increased dramatically and unevenly. These increases are due primarily to Children's Services.
- Options for pay increases or bonuses for employees in FY '13
- Budget will be complicated by new Medicaid pay structure.

3. New Business

4. Conclusions, Recommendations, Actions

The Committee requested that a compensation recommendation plan for employees be devised for the next two years.

5. Adjournment

The meeting was adjourned at 5:30 p.m.

Submitted by: Jennie Keesee

Next Meeting

Date: October 24, 2011

Time: 4:00 p.m.

Location: McLaws Circle



Meeting Minutes