

**COLONIAL BEHAVIORAL HEALTH
BOARD MEETING**

TIME: 4:00 p.m.
PLACE: Colonial Behavioral Health, 1657 Merrimac Trail, Williamsburg, VA 23185
DATE: May 10, 2011

BOARD MEMBERS PRESENT:

Mr. John McDonald – James City County
Ms. Barbara Burge – James City County
Mr. Ken Drees – York County
Mr. Sam Lazarus – James City County
Ms. Mary Clark – York County
Mr. Bill Karaktin – York County
Ms. Edith Chutkow - Williamsburg
Ms. Anne Rollins – Poquoson
Mr. Charles McAdams – York County
Mr. Peter Walentisch – Williamsburg
Ms. Patricia Kline – James City County
Ms. Diana Hutchens – James City County
Ms. Mary Diggs - Poquoson
Mr. John Kuplinski – James City County

STAFF PRESENT:

Mr. David Coe
Ms. Debbie Townsend-Pittman
Mr. Keith German
Ms. Joan Lucera
Ms. Anita Michalec
Ms. Nancy Shackleford
Mr. Dan Longo
Ms. Kari Traver
Ms. Robin Wyatt
Ms. Kim Smith

PUBLIC COMMENT: **J. McDonald**

None.

MINUTES:

Minutes of the April Board Meeting were approved as distributed.

Mr. McDonald introduced Mr. John Kuplinski. Mr. Kuplinski has been appointed to the CBH Board of Directors as a representative for James City County.

RESOLUTION:

Senator John Miller, Delegate Brenda Pogge, Delegate Robin Abbott and Delegate Gordon Helsel were in attendance at the Board Meeting. Senator Miller presented Joint Resolution 418 to Mr. McDonald, Board Chair. This resolution was passed by the General Assembly recognizing the CSB's 40th Anniversary.

NOMINATING COMMITTEE REPORT: **J. McDonald**

Mr. McDonald solicited volunteers to serve on the Nominating Committee. The Committee will present a slate of proposed officers for consideration at the June Meeting. Mr. McDonald requested that he be advised of anyone interested in serving on the Committee.

ADMINISTRATIVE COMMITTEE REPORT: K. German

CBH Revenue and Expenditure Reports were distributed in the Board Packet. Mr. German presented an overview of the reports and budget information concerning FY '11 Budget Revisions.

ACTION ITEMS:

Action Item A-1 was presented upon recommendation of the Administration Committee that the Board approve the Fiscal Year 2011 Budget Revision as presented. Discussion. The Committee recommendation was approved unanimously.

Action Item A-2 was presented for approval of the proposal to move Child & Adolescent Services to the Capitol Landing location, including the relocation of Leadership/Human Resources/Community Relations offices to the 473 McLaws Circle location, and that the Executive Director is authorized to execute the necessary contracts and agreements to effect the implementation of the approved proposal. Discussion. Ms. Chutkow motioned to approve the proposal as submitted. The motion was seconded and approved.

PRESENTATION: D. Longo

Dan Longo, Ph.D., Director of Behavioral Health Services provided a power-point presentation on Child and Adolescent Services. The presentation consisted of an overview of current and future service delivery.


EXECUTIVE DIRECTOR'S REPORT D. Coe


The Executive Director's Report was provided in writing and distributed to Board Members. Mr. Coe provided additional information for Board members.

The VACSB Conference was held May 3-6, 2011. Ms. Mary Jones, Chair, James City County Board of Supervisors, presented opening remarks at the Conference on Tuesday. Mr. McDonald, Chair, CBH Board, presented opening remarks on Thursday. Eight consumers were also provided an opportunity to attend through scholarships awarded by the VACSB.

The next conference is scheduled in October and will be held in Virginia Beach

There being no further discussion, the meeting adjourned at 5:55 p.m.


John McDonald, Chair


Anne Rollins, Secretary